

No. NCTI/Admin/Tender/2016-17
National Centre for Trade Information
Under the aegis of Ministry of Commerce & Industry, Govt. of India
Pragati Maidan, New Delhi-110001

AUCTION NOTICE FOR DISPOSAL OF OBSOLETE/ UNSERVICEABLE/ SURPLUS COMPUTER SYSTEMS, PERIPHERALS AND OTHER EQUIPMENTS.

Sealed tenders are invited from only the registered e-waste Recyclers/Dismantlers-Registered with Central Pollution Control Board (CPCB)/ State Pollution Control Board/ Pollution Control Committee for the auction of obsolete/unserviceable/surplus Computer Systems, Peripherals, UPS, CVT, Office equipments etc. on "As is where is basis and Whatever there is Basis" as per CPCB (<http://www.cpcb.nic.in>) guidelines for recycling/reprocessing of following electronic waste:-

S.No.	Type of Items	Lot No	Minimum Reserve Price
1.	Computer & Peripherals, Fax Machine, Xerox Machine, Stabilizers, UPSs, CVTs, Office equipment etc. as per Annexure-I	Lot-I	Rs. 85,000/-

The items are lying at Business Information Centre (BIC), Hall No. 19, Pragati Maidan, New Delhi – 110 001.

Bid-Schedule

Date of Publication of Tender	13.06.2017
Date and Time for Inspection of items	14.06.2017 – 19.05.2017, 2 – 4 PM
Venue for Tender Related Work	National Centre for Trade Information(NCTI) Business Information Centre(BIC), Hall No.19 Gate No. 3, Pragati Maidan, New Delhi-110001
Tender document is also available at	www.ncti.gov.in
Last date & time for submission of Bids	20.06.2017, 3 PM
Date of opening of Bids	20.06.2017, 3.30 PM

Note: If any date mentioned above is declared as Holiday for Central Government office in Delhi that date will be shifted to next working day without any change in other parameters such as venue, time etc.

General Terms & Conditions:

1. Only e-waste Recyclers/ Reprocessors registered with Central Pollution Control Board (CPCB) / State Pollution Control Board/ Pollution Control Committee are required to participate. They will have to submit the Copy of Certificate to this effect along with their bid and this certificate must have the validity on the last day of submission of Bid failing which bid is liable to be rejected.
2. All the items (as per Annexure-I) will be disposed in one lot to the successful bidder and no part quotation will be considered. A complete lot shall be sold to the highest responsive bidder. The bidder must quote their rates in the prescribed format (Annexure-II). Taxes & duties that may be levied by Government will be extra as applicable.
3. The bidders may inspect the items on a predetermined date as given in Bid Schedule and satisfy themselves about quality, quantity, usefulness etc of the items they are bidding for. No claim thereafter shall be entertained. For inspection of items under auction Mr. Kuldip Rai, Assistant(Admin.) may be contacted.
4. Quotation letter in sealed envelope should be addressed to The Manager, National Centre for Trade Information, Under the aegis of Ministry of Commerce & Industry, Govt. of India, Pragati Maidan, New Delhi-110001 super scribing as Tender for unserviceable/ obsolete/surplus computer & peripherals, fax machine, xerox machine, office equipment, ups, stabilizer etc.
5. EMD of Rs. 8,500/- in the form of Demand Draft/ Pay Order issued by any commercial bank in favour of "National Centre for Trade Information", payable at New Delhi-110001 shall be submitted along with bid. Bids received without EMD shall be summarily rejected.
6. The Earnest Money Deposit (EMD) of the successful bidder shall be returned after depositing in full payment and removal of items from the premises. The EMD of the unsuccessful bidders shall be returned within one month of award of auction without any interest.
7. No items, once disposed to the successful bidder, shall be taken back by NCTI, on any condition whatsoever.
8. The successful bidder has to make full payment in the form of Demand Draft/Pay Order of commercial bank in favour of ""National Centre for Trade Information", payable at New Delhi-110001" within 5 days of confirmation failing which the offer will be cancelled and EMD shall stand forfeited.
9. The successful bidders shall be required to lift all the items at his own cost from the disposal site to his premises **within five working days** (between 10 AM to 4.30 PM) after making full payment. On failure to do so, the NCTI shall have the right to forfeit entire amount of the bidder and cancel disposal process. Segregation of material is not allowed in the premises of the NCTI.
10. The quotation must be submitted on or before the due date, otherwise it is liable to be rejected. Tenders received after due date & time due to any reason whatsoever including postal delays shall not be considered.

Continued from Prepage:-

11. The financial bid should be quoted both in figures and words and shall be signed by the bidder failing which bid may be rejected. In case of any discrepancies, rates quoted in words shall be considered as quoted price.
12. NCTI reserves the right to accept or reject any or all quotations without assigning any reason whatsoever. The decision of NCTI will be final and binding on the tenderer.
13. Each page of the tender document should be signed by the bidder(s).
14. Incomplete and unsigned quotations are liable to be rejected.
15. Bids shall be valid for 90 days from the date of opening of bid.
16. While bidding, the tenderer has to attach an attested copy of Adhar Card/Voter I.D. Card/Passport, along with PAN Card to establish his identity and two recent pass port size photographs duly attested by Gazetted Officer or attested by notary public failing which the bid liable to be rejected.

Manager
NCTI

FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE/SURPLUS COMPUTER & PERIPHERALS, FAX, XEROX MACHINE, CVT, STABILIZER AND OFFICE EQUIPMENTS

Name & address of Tenderers _____
(in capital letters)

Telephone No. _____

Details of EMD Bank Draft/ Pay Order No. & Date _____

Amount _____

Copy of Id Proof must be enclosed.

I/We quote the purchase price as follows:

I/We have inspected the unserviceable/obsolete/surplus items etc. and am/are interested to purchase the same on "As is Where is Basis and Whatever there is Basis". My/Our offer for the items is given below:

Lot-I Rs. _____ (in words Rupees _____)

I/We have gone through the terms and conditions given in the tender document and agree with the same completely. I/We understand that in the event of non-compliance of terms and conditions of the tender, my/our EMD shall be forfeited by the Government of India, Ministry of Electronics and Information Technology, New Delhi. This bid shall be valid for 90 days from the date of close of the tender.

(Signature of the Tenderer) with rubber stamp of Tenderer

Date: _____

To,

The Manager
National Centre for Trade Information(NCTI)
Business Information Centre(BIC), Hall No.19
Pragati Maidan,
New Delhi-110001

List of Unserviceable/Obsolete/Surplus Items for Disposal

Annexure I

S.No.	Name of Items	No. of Items
1	Fax	1
2	Photocopier	1
3	Generators	3
4	Vaccum Cleaner	1
5	Refrigerator	2
6	Tea/Coffee Vending Machine	1
7	Geyser	1
8	Hot Case	1
9	Ceiling / Wall Fan	3
10	Exhaust Fan/ Wall Fan	6
11	Heat Convectors / Heaters	8
12	C.V.T.	2
13	Stabilizer(Total eight)	8
14	Franking Machine	1
15	Electronic Weiging Machine	1
16	Semi Self Weiging Machine	1
17	Slide Projector	1
18	Projector (LCD) & Screen	1
19	U.P.S. and Battery	2
21	Pagers	2
22	Grass Cutting Machine	1
23	Leather Bag	1
23 A	VIP Suitcase	4
24	Slide Tray	1
25	Mobile Set Sony	1

25	A	Mobile Set Nokia	1
25	B	Mobile Set Nokia	1
25	C	Mobile Set Motorola	1
25	D	Mobiles Set iPhone	1
25	E	Mobile Set Nokia	1
25	F	Mobile Set	1
26		KTS BOX (including Card)	1
27		Digital Telephone Sets	3
28		Telephone Instruments	62
		COMPUTER HARDWARE	
29		Laptops	
		Laptop with cover (Make	
1		IBM)	1
		with cover(IBM)	
2		Laptop (Make ACI)	1
3		Laptop (Make HP)	7
30		Computer /CPU	15
31		Printer	7
32		Webramp	1
33		Monitors	15
34		Mono Monitor	1
35		Scanner	1
36		CD Writer	1
37		Modem	3
38		Sound Blaster	2
39		Micro Hub (ISDN)	1
		FURNITURE AND FIXTURES	
40		Sr. Exe Chair	5
41		Executive Chair	7
42		Visitor Chair	15
43		Computer Chair	29

44	Reception Chair		2
45	Sofa Sets Four 3-seater + Three 1-seater		7
46	Ordinary Chair / Folding Chair		5
47	Security Booth		2
48	Window Awnings		4
49	Fire Extinguisher		6
50	Carpets		2
51	Curtains		One colour set
52	Small Cabin Fans		20
53	Office Vehicles (Maruti Van Omni)	DL 2C J 1610	1 Through separate tender
54	Cycle		1
55	Credit Card Machine		1
56	Painting		2
57	Small File Almirah		1
58	Extension Table		1
59	Torch		3
60	Wall Clock		2
61	Four Burnol Gas Stove		1
62	Kitchen Utensil Stand		1
63	Rack 6U HCL wall mount		1
64	Air Conditioners		3
65	1 HP Water Motor		1
66	Defender Safe		1
67	HP Compaq dc7900 CPU		6
68	17" LCD Colour Monitor		6

Check list of the information/documents to be submitted with the tender

Sl. No.	Item	Description/Confirm (Yes/No)
1.	Name of the Tendering Company/Firm/Tenderer/name Of the authorized signatory of the firm/name of father.	
2.	a) Address b) Telephone No. c) Alternate telephone No. d) Email address	
3.	Earnest Money Deposit (EMD)	
4.	Copies of : i) Aadhar Card/Voter ID card/Passport ii) PAN Card iii) Two recent passport size photographs duly attested by public Notary or Gazatted Officer.	

Signature of the bidder